2027 AURORA CHAMBER HOME & ACTIVE LIVING SHOW
TERMS AND CONDITIONS

BOOTH ALLOCATION

In order to ensure an appropriate exhibitor mix, the Chamber reserves the right to determine booth locations and, at our discretion, to limit the number of exhibitors in any one category. **We also reserve the right to remove any products that have not been listed on your application form.** Failure to comply with Chamber and facility rules, outstanding balances or issues contrary to the Terms and Conditions of your Exhibitor Contract may affect your acceptance into the show. The exhibitor shall not assign, sublet or apportion the whole or any part of the space allocated.

BOOTH PAYMENT

A 50% DEPOSIT MUST ACCOMPANY THIS APPLICATION. No booth space will be held without this deposit. The balance due and payable Friday, March 5, 2027. No refunds after March 5, 2027. If the balance is not received by the deadline, the Exhibitor waives all rights to the space contracted and there will be no guarantee of space in the show. The deposit shall be forfeited by way of liquidated damages and not as penalty. Deposits are refundable, minus a $50 administration fee, at the discretion of the Chamber. **No Chamber member will be allowed to sign up at the member price if annual fees, which are due, have not been paid**. It is understood that members who are invoiced between January 1 and March 31, 2027, will pay their membership fee before the opening of the show on April 24, 2027.

DRAPES, ELECTRICITY, TABLES, CHAIRS & CARPETING

Draperies are a standard colour for the show. If you require white draperies, you will be charged an additional $50. **One 110 volt (max. 15 amp) electrical outlet will be provided for all indoor exhibits**. If your electrical requirements are different than specified, contact Greg Maltby at Maltby Electric, 416-989-2244, to make the necessary arrangements **at your own expense**. Extension cords **are not provided**. All electrical equipment must be CSA approved. Carpeting, chairs and tables for booths **are not provided** by the Chamber. A rental order form will be emailed to you after your booth contract has been processed.

SET-UP AND USE OF LOADING DOORS

Set-up for most exhibitors will begin at noon on Friday, April 23, 2027. Advance notice of a specific date and time for your booth move-in will be sent to you. **This time is for use of the loading doors only**. If you are unable to use this time slot, please let our office know (905-727-7262) and we will try to make alternate arrangements. However, all booths must be assembled by 8am, Saturday, April 24, 2027, as the show opens at 9am.

ARRANGEMENT OF EXHIBITS

Displays must not protrude beyond the measured booth dimensions. Exhibitors may not attach their display to walls, structural supports or flooring in the exhibit building, by nails, screws, bolts or permanent cement, nor may anything be suspended from the ceiling or rafters.
Tall displays at the side of booth may not exceed two feet from the back of the booth. In addition, no exhibitor shall permit the exposure of any unfinished surface to neighbouring booths. If exhibitor fails to correct the unfinished part, the Chamber will have the right to finish the outside partitions. The cost of such repairs shall be paid by the exhibitor to the Chamber upon demand being made. The Chamber reserves the right to restrict the use of glaring or irregular lighting effects.

DISMANTLING AND REMOVAL

No exhibitor shall dismantle or remove any part of their display before the end of the show on Sunday at 4:00 pm. Any material remaining after Sunday at 11:00 pm may be removed at exhibitor's expense.

CHARACTER AND CONDUCT

All displays and promotional literature must be in good taste. No carnival tactics, or side show type come-ons will be permitted. Free samples may be distributed. Orders for products may be taken and merchandise may be sold at cash retail prices. Raffles and giveaways may be conducted but only with the prior written approval of the Chamber. Raffle licenses must be obtained through the Town of Aurora. No alcoholic beverages are allowed in the exhibit hall. Campaigning is NOT permitted.

NOISE AND MACHINERY

The Chamber shall have the right to stop the display, demonstration or the running of an engine or machine which by causing vibration, noise, smoke or anything else considered being a nuisance.

CARE

Exhibit must be attended during all show hours by at least one person. It is the exhibitor's responsibility to keep the display area clean and orderly throughout the show and to ensure that it is ready for opening at the time the show opens each day.

GENERAL SHOW AREA

All lobbies, corridors, aisle ways, restrooms, food and beverage concessions, and special assembly rooms will be considered as general show areas to be used for the movement and flow of the public for their convenience. No exhibitor will be permitted to use these areas for the display or distribution of products, services or attendant literature.

ADVERTISING

The show name may be included in all exhibitor's advertising. The Chamber reserves the right to use the name of the exhibitor as a part of its advertising in so far as to say that exhibitor is displaying their products or services at the show.

SECURITY, SAFETY, FIRE AND HEALTH

The exhibitor will assume all responsibility for compliance with local, city and provincial safety, fire and health ordinances regarding installation and operation of his exhibit.

SHOW MANAGEMENT LIABILITY AND EXHIBITOR INSURANCE

Exhibitors must maintain their own third party liability protection. We require a Third Party Liability Insurance Certificate in the amount of two million dollars, naming the Aurora Chamber of Commerce as co-insured. Please ensure that this certificate accompanies your application for booth space.

The Chamber shall not under any circumstances whatsoever be liable or responsible for (a) any loss, damage, theft or destruction whatsoever caused to any goods, equipment or any other property belonging to the exhibitor or for which the exhibitor is responsible (b) any damage or injury suffered by the exhibitor or by any other person (c) any loss, damage, injury or cost whatsoever suffered by the exhibitor by reason of any change in date, time or place of Exhibition or the abandonment thereof. The exhibitor shall be liable for all loss, damage, injury, claim costs and expenses. Since the Exhibitor attends entirely at their own risk, it is strongly advised to effect full comprehensive insurance coverage against the risk of loss or damage, however caused to his property or person or to the property or person of his employees or agents. If the show cannot be held for any cause beyond its control or if the Chamber cannot permit the exhibitor to occupy his space due to circumstances beyond control including, but not limited to, strike, fire, inclement weather, lockouts, acts of God, the Chamber shall have no further obligation or liability to the Exhibitor.

GENERAL

The Chamber shall have full discretion in the interpretation and enforcement of all rules contained herein and the authority to make such amendments thereto and such further rules and regulations governing the conduct of the participation in the show as it shall consider necessary for the proper presentation of the show.

PLEASE NOTE: Any Exhibitor who causes damage to the Town of Aurora property, arising from the use of the Town facilities, shall pay for all damages, where the Exhibitor is deemed responsible. Move-in and move-out will be closely monitored by staff and volunteers from the Chamber and/or Town of Aurora.